

Outline of the Project Description

Cover Page

Project title, duration, project leadership and co-applicant(s), participating institutions

Table of Contents

1. General Information

- 1.1 Project title
- 1.2 Information about the recipient of funding:
Name of the applicant (for collaborative projects, multiple applicants possible), organization
- 1.3 Information about the project leadership:
Name
- 1.4 Classification within 3R relevance: Reduction, Replacement, or Refinement

2. Summary of the Project

3. Current State of Research and Previous Work

- 3.1 Current state of research/background
- 3.2 Bibliography on the current state of research/background
- 3.3 Previous work by the applicant
- 3.4 Bibliography on the applicant's previous work

4. Objective of the Project

- 4.1 Overall objectives/research questions of the project
- 4.2 Relevance of the project to funding policy goals – detailed explanation of 3R relevance, including a comprehensive discussion of whether experiments on animals are conducted in the research area addressed by the proposed project and whether replacement methods are already available in this field.

5. Detailed Description of the Work Program and Timeline

- 5.1 Work program with a detailed explanation of the planned methods (including work packages [WPs], risks associated with individual steps, and potential alternatives ["Plan B"])
- 5.2 Milestones (Ms) of the project
- 5.3 Timeline in the form of a Gantt chart: depiction of work packages (WPs) and milestones (Ms)

6. Expected Results

7. Utilization Plan

- 7.1 Scientific continuity
- 7.2 Economic continuity

8. Applicant's Contribution to the Project

- 8.1 Composition of the working group:
List of personnel with explanations of their respective roles and percentage allocation to the project
- 8.2 Available laboratory equipment:
List of equipment and other resources¹ with a detailed explanation of their relevance to the project

¹Consumables starting from an amount of 1,000 euros

9. Request for Project-Specific Expenses/Costs

- 9.1 List and detailed explanation of the personnel requested for the research project and their relevance to the project
- 9.2 List and detailed explanation of the material costs, equipment, and travel expenses requested for the research project
- 9.3 Tabular overview of total expenses/costs

10. Applicant's Personal Interest in the Project

11. Involvement of Third Parties

12. Justification for the Need for Funding

13. Declarations by the Applicant

- 13.1 Declaration that the project is new and work has not yet started²
- 13.2 Declaration that the project or parts of the project have not been applied for elsewhere

14. Exclusion of Reviewers

- 14.1 If necessary, a list of reviewers to be excluded

15. Appendices

- Letters of support (optional)
- Collaboration agreements (only for collaborative projects)

²Preliminary work for the project excluded.